

Sanger/Del Rey Cemetery District

Regular Meeting – Board of Trustee’s
April 15, 2026
Sanger/Del Rey Cemetery District, 1:00 P.M.
568 South Rainbow Avenue
Sanger, CA

AGENDA

Any Agenda item may be discussed in a different order, if necessary. The Board may take action whether items are listed as action, information or discussion.

<u>AGENDA ITEM</u>	<u>Staff Recommended Action</u>
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1. **Call to Order** – Determination of quorum – President

2. **Recognize and Hear From Visitors**

This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes.

All items on the Consent Agenda are considered to be routine and non-controversial by Cemetery staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. Items pulled from the Calendar will be considered separately.

3. **Communications/Correspondence**

Information

None

4. **Consent Agenda:** The following items will be Approved as one item if they are not excluded from the motion adopting the consent.

Motion to Approve
Consent Calendar

(a) **Minutes** – Review/amend and approve Minutes of the prior meeting – March 18, 2026

Motion to Approve
Information

(b) **Meeting Schedule** – 2026
Review meeting dates

5. **Bills Paid/Deposits Received**

Motion to Ratify

Review and ratify bills paid/deposits received in March 2026.

AGENDA ITEM

**Staff
Recommended Action**

- 6. Conference/Education Schedule** Information
Review for information

NEW BUSINESS –

- 7. Approval of General Release of Liability Agreement** Motion to Approve
(Interim General Manager)

- 8. Presentation of Website and Digital Platform Services** Information
(Vortal - David Castillo)

- 9. Point-of-Sale System for Debit/Credit Card Payments** Motion to Approve
(Interim General Manager)

- 10. REPORTS** Information
a) Cemetery Operations
Gate Closure

- b) Cemetery Operations Information
HVAC Unit Main Office

- c) Cemetery Operations Motion to Approve
District Business Dinner- Anaheim Conference

11. OTHER BUSINESS

Comments:

- (a) Public Information
(b) Staff Information
(c) Management Information
(d) Trustees Information
(e) Consultants Information

- 12. ADJOURNMENT –** Motion to Approve

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Sanger/Del Rey Cemetery District

[2]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: RECOGNIZE AND HEAR FROM VISITORS

SUMMARY:

This is the portion of the meeting that is reserved for persons desiring to address the Board on any matter not otherwise on the agenda and within the oversight jurisdiction of the Board. Speakers shall address all comments to the President and the Board as a body and not to any particular Board Member or member of the staff. Speakers should limit their comments to three (3) minutes.

BACKGROUND/COMMENTS:

Public agencies are required by law to provide an opportunity for the public to address the Board of Trustee's on issues of concern whether or not those issues appear on the agenda.

FINDINGS:

At the time of posting of this agenda no advance requests to address the Board have been made.

Sanger/Del Rey Cemetery District

[3]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: COMMUNICATIONS AND CORRESPONDENCE

SUMMARY:

None.

BACKGROUND/COMMENTS:

None.

FINDINGS:

None.

Sanger/Del Rey Cemetery District

[4.a]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: BOARD MINUTES OF March 18, 2026

SUMMARY:

Review and consider approving the draft of the minutes of the March 18, 2026 Regular board meeting of the Board of Trustee's

BACKGROUND:

The draft of the minutes of the referenced meeting is included in this agenda.

Management believes that the draft of the proposed Minutes correctly reflects the actions taken by the Board of Trustee's at the referenced meeting.

OPTIONS:

1. Approve the minutes, or
2. Make corrections, and then approve the minutes as corrected.

FINDINGS:

None

RECOMMENDED ACTION:

The Board of Trustee's approve the draft of the minutes of the referenced meeting, as presented or as corrected.

Respectfully Submitted:

Paul Hernandez, Interim General Manager

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES SANGER/DEL REY CEMETERY DISTRICT March 18, 2026

The Board of Trustees of the Sanger/Del Rey Cemetery District met for its Board Meeting on March 18, 2026, at the Sanger/Del Rey Cemetery District office Boardroom, Sanger, California.

The following were present:

Trustees:

Mark Johnson, President
Richard Bubenik, Treasurer
Rene Gonzalez, Secretary

Staff:

Paul Hernandez, Interim General Manager
Samantha Araujo, Administrative Assistant

Consultants:

Meggin Boranian, District Counsel, Fike & Boranian

Item 1.0 – Call to Order

President Johnson called the meeting together with a quorum at 1:05 p.m.

Item 2.0 – Recognize and Hear from Visitors

None.

Item 3.0 – Communications/Correspondence

None.

Item 4.0 – Consent Agenda

- 4a. Minutes – Dec 2025, Jan 2026, Feb 2026
- b. Meeting schedule.

A motion was made by Secretary Rene Gonzalez, and second by Treasurer Rick Bubenik to approve the consent agenda.

MSC

Gonzalez/Bubenik

3 ayes

Item 5.0 – Bills Paid/Deposits Received

The bills paid/deposits received were presented. The Board asked questions and Administrative Assistant Samantha Araujo answered them.

A motion was made by Treasurer Rick Bubenik, and second by Rene Gonzalez to ratify the bills paid/deposits for January – February 2026.

MSC

Bubenik/Gonzalez

2 ayes

Item 6.0 – Conferences/Education Schedule

President Johnson reconfirmed the Anaheim Conference and confirmed all attendees. Interim General Manager Paul Hernandez gave a verbal report on the Legislative & Manager Conference in June 2026.

Item 7.0 – Amendment to Policy 606.4

Interim General Manager Paul Hernandez gives a verbal report regarding the amended policy for the Repurchase of Interment Rights, to correct what The District has been implementing, The District shall re-purchase interment rights at one-half of the current price of the same

A motion was made to amend Policy 606.4 Approving amendment authorizing President Johnson to execute the policy.

MSC

Gonzalez/Bubenik

3 ayes

Item 10. – Reports

Cemetery Operations- Interim General Manager Paul Hernandez gave a verbal report regarding the Cemetery Gate Closure. The Board asked questions and Interim Paul Hernandez answered and The Board of Trustees give direction.

McMullen Burial Right- Interim General Manager Paul Hernandez gave an update on the McMullen graves and the resolution of the Burial Plots.

Item 11. – Closed Session

None

Item 12 – Other Business

None

At 1:58 p.m. on March 18, 2026, the Meeting of the Board of Trustees was adjourned.

Approved:

Rene Gonzalez, Secretary

Date

NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES

April 15, 2026 – Regular Meeting, Sanger, CA. 1PM.

Sanger/Del Rey Cemetery District

[4.b]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: MEETING SCHEDULE - 2026

SUMMARY:

A current schedule of regular meetings for 2026 is on the following page.

BACKGROUND:

At the beginning of each year the Board needs to review and approve the meeting schedule for the upcoming year.

FINDINGS:

The times shown moves the regular meetings of the Board of Trustees to the third Wednesday and begin at 1:00 p.m.

RECOMMENDED ACTION:

Board of Trustee's comment on proposed schedule, make appropriate adjustments, and approve meeting schedule for 2026.

Respectfully Submitted

Paul Hernandez, Interim General Manager

**Schedule of 2026
Sanger/Del Rey Cemetery District
Regular Meetings**

January	21 st	Regular Meeting	District Office
March	18 th	Regular Meeting <i>(GM Evaluation Initiation)</i>	District Office
April	15 th	Regular Meeting <i>(GM Evaluation)</i>	District Office
May	20 th	Regular Meeting <i>(District Goal Development)</i>	District Office
June	17 th	Tentative Meeting	District Office
July	15 th	Regular Meeting <i>(Final Budget Meeting)</i>	District Office
September	16 th	Regular Meeting	District Office
October	21 st	Regular Meeting	District Office
November	18 th	Regular Meeting	District Office

Sanger/Del Rey Cemetery District

[5]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: BILLS PAID/DEPOSITS RECEIVED

SUMMARY:

Request for Board review and ratification of bills paid and deposits received during March 2026.

BACKGROUND:

Attached is a list of the bills paid and receipts received during the months listed above.

FINDINGS:

The attached list of bills was paid in accordance with established District policy. The payments were made from the General checking account at Fresno County Auditors office and the petty checking account at WestAmerica Bank in Sanger. The deposits were also made at WestAmerica Bank in Sanger. At the request of the Board the sales breakdown of the deposits has been condensed to allow easier viewing.

RECOMMENDED ACTION:

The Board of Trustee's:

1. Review the attached listings.
2. Ask about any items that need clarification.
3. Ratify payment of the bills and deposits, as attached hereto.

Respectfully Submitted

Samantha Araujo, Administrative Assistant

March 2018
Cash Received

Bank Deposit	Deposit Date	Receipts	Cash	Date	Received From	Deceased	Grave	O & C	Vaults	Sales Tax	Endow	Stone	Non-Res	Misc.	Total Cash
		425968	\$ -		Void										\$ -
		425969	\$ 3,236.38	1-Mar	Eutiovio Vargas	Inter Delia Montes Flores	\$ 970.00	\$ 1,000.00	\$ 895.00	\$ 71.38	\$ 300.00				\$ 3,236.38
		425970	\$ 2,236.38	1-Mar	Vicki Brazil	Inter William McMahon		\$ 970.00	\$ 895.00	\$ 71.38	\$ 300.00				\$ 2,236.38
		425971	\$ 3,484.72	1-Mar	Ivan Torres	Inter Anita Ledesma	\$ 970.00	\$ 1,000.00	\$ 1,125.00	\$ 89.72	\$ 300.00				\$ 3,484.72
		425973	\$ 300.00	1-Mar	Gladys Brindis	Partial Pym Oscar Barrera Jr			\$ 300.00						\$ 300.00
		425974	\$ 1,936.38	1-Mar	Lonnie Dewitt	Inter Sandra Dewitt		\$ 970.00	\$ 895.00	\$ 71.38					\$ 1,936.38
		425975	\$ 1,270.00	1-Mar	Victor Gaona Jr.	(1)Grave 106-7-4	\$ 970.00				\$ 300.00				\$ 1,270.00
		425976	\$ 1,575.00	1-Mar	Ronald Mehling	Niche Dolores Mehling	\$ 1,000.00	\$ 200.00			\$ 100.00	\$ 275.00			\$ 1,575.00
\$14,038.86	2-Mar														\$ -
		425972	\$ 720.00	5-Mar	Michelle Rodriguez	Rodriguez (2) Rodriguez (2)						\$ 720.00			\$ 720.00
		425977			Void										\$ -
		425978	\$ 1,038.74	5-Mar	Mary Mendoza	Inurn Vicente Mendoza		\$ 485.00	\$ 235.00	\$ 18.74	\$ 300.00				\$ 1,038.74
		425979	\$ 3,987.14	5-Mar	Fae Osterberg	Inter Carl Osterberg		\$ 970.00	\$ 1,845.00	\$ 147.14	\$ 300.00		\$ 725.00		\$ 3,987.14
		425980	\$ 500.00	5-Mar	Gail Burson	Veterans Memorial Plaque								\$ 500.00	\$ 500.00
		425981	\$ 2,691.38	5-Mar	Wallin Funeral	Inter Luisa Trejo		\$ 1,000.00	\$ 895.00	\$ 71.38			\$ 725.00		\$ 2,691.38
		425982	\$ 355.00	6-Mar	Lupe Sandoval	Sandoval (2)						\$ 355.00			\$ 355.00
		425983	\$ 2,214.72	7-Mar	Judy Montoya	Inter Elizabeth Rendon		\$ 1,000.00	\$ 1,125.00	\$ 89.72					\$ 2,214.72
		425984	\$ 440.00	8-Mar	Rico's	Ruben Perez (4)						\$ 440.00			\$ 440.00
		425985	\$ 330.00	8-Mar	Meachum's	Cecil Wake (1)						\$ 330.00			\$ 330.00
		425986	\$ 1,350.00	8-Mar	Alex Young	(1)Niche 500-1-11	\$ 1,250.00				\$ 100.00				\$ 1,350.00
		425987	\$ 1,550.00	8-Mar	Jorge Avila	Niche Nathaly Avila	\$ 1,000.00	\$ 200.00			\$ 100.00	\$ 250.00			\$ 1,550.00
		425988	\$ 305.00	8-Mar	Mary Lisa Giorgetti	Giorgetti (0)						\$ 305.00			\$ 305.00
\$15,481.98	9-Mar														\$ -
		425989	\$ 1,270.00	9-Mar	Erlinda Valdez	(1)Grave 113-2-10	\$ 970.00				\$ 300.00				\$ 1,270.00
		425990	\$ 3,206.38	9-Mar	Esmeralda Rodriguez	Inter Maria R. Garcia	\$ 970.00	\$ 970.00	\$ 895.00	\$ 71.38	\$ 300.00				\$ 3,206.38
		425991	\$ 566.38	9-Mar	Rosalinda Esquivel	Final Inter Jose Sandoval		\$ 566.38							\$ 566.38
		425992	\$ 1,600.00	9-Mar	Barbara Sue Williams	(1)Grave 58-12-11	\$ 970.00				\$ 300.00	\$ 330.00			\$ 1,600.00
		425993	\$ 1,270.00	12-Mar	Robert Lopez	(1)Grave 100-14-10	\$ 970.00				\$ 300.00				\$ 1,270.00
		425994	\$ 340.00	12-Mar	Miguel Calderon	Calderon (1)						\$ 340.00			\$ 340.00
		425995	\$ 177.54	12-Mar	Toni's Kitchen	Final Inter Mary Garcia		\$ 177.54							\$ 177.54
		425996	\$ 861.20	12-Mar	Wallin Funeral	Parial Inurn Mary Garcia		\$ 307.46	\$ 235.00	\$ 18.74	\$ 300.00				\$ 861.20
		425997	\$ 3,581.38	12-Mar	Rafael Leon	Inter Antonio Leon	\$ 1,315.00	\$ 1,000.00	\$ 895.00	\$ 71.38	\$ 300.00				\$ 3,581.38
		425998	\$ 1,615.00	12-Mar	Rafael Leon	(1)Grave 46B-6-5	\$ 1,315.00				\$ 300.00				\$ 1,615.00
		425999	\$ 1,270.00	13-Mar	Raul & Linda Molina	(1)Grave 107-15-3	\$ 970.00				\$ 300.00				\$ 1,270.00
		426000	\$ 1,400.00	15-Mar	Wallin Funeral	Partial Pymt Inter Jose Sandoval		\$ 433.62	\$ 895.00	\$ 71.38					\$ 1,400.00
	new book	359501	\$ 2,184.72	15-Mar	Christl Kandarian	Inter Harold Witherspoon		\$ 970.00	\$ 1,125.00	\$ 89.72					\$ 2,184.72
\$19,342.60	16-Mar														\$ -
		359502	\$ 3,581.38	16-Mar	Cynthia Flores	Inter Tony Esqueda	\$ 1,315.00	\$ 1,000.00	\$ 895.00	\$ 71.38	\$ 300.00				\$ 3,581.38
		359503	\$ 2,961.38	16-Mar	Jeff Gomes	Inter Gary Gomes		\$ 970.00	\$ 895.00	\$ 71.38	\$ 300.00		\$ 725.00		\$ 2,961.38
		359504	\$ 340.00	16-Mar	Bernice Trevino	Rene Chavez (1)						\$ 340.00			\$ 340.00
		359505	\$ 3,961.38	19-Mar	Theresa Hurtado	Inter Armida Hurtado	\$ 970.00	\$ 1,000.00	\$ 895.00	\$ 71.38	\$ 300.00		\$ 725.00		\$ 3,961.38
		359506	\$ 355.00	19-Mar	Dorothy Weber	Davidson (2)						\$ 355.00			\$ 355.00
		359507	\$ 3,236.38	21-Mar	Sergio Gomez	Inter Yovanna Gomez	\$ 970.00	\$ 1,000.00	\$ 895.00	\$ 71.38	\$ 300.00				\$ 3,236.38
		359508	\$ 410.00	22-Mar	Linda Mireles	Mireles (2)						\$ 410.00			\$ 410.00
		359509	\$ 1,966.38	22-Mar	Santos Tovar	Inter Enrique Olveda		\$ 1,000.00	\$ 895.00	\$ 71.38					\$ 1,966.38
\$16,811.90	22-Mar														\$ -
		359510	\$ 2,540.00	26-Mar	Juanita M. Alvarez	(2)Graves 106-5-5 & 7	\$ 1,940.00				\$ 600.00				\$ 2,540.00
		359511	\$ 1,463.74	26-Mar	Wallin Funeral	Inurn Inez Lopez		\$ 485.00	\$ 235.00	\$ 18.74			\$ 725.00		\$ 1,463.74
		359512	\$ 2,484.72	26-Mar	Majorie Del Puppo	Inter Laura Keiser		\$ 970.00	\$ 1,125.00	\$ 89.72	\$ 300.00				\$ 2,484.72
		359513	\$ 288.38	26-Mar	Francisco Brindis	Final for Oscar Barrera		\$ 288.38							\$ 288.38
		359514	\$ 3,206.38	26-Mar	Vicky Hopper	Inter Frank Olivarez	\$ 970.00	\$ 970.00	\$ 895.00	\$ 71.38	\$ 300.00				\$ 3,206.38
		359515	\$ 1,966.38	26-Mar	Ernesto Coronado	Inter Rosie Coronado		\$ 1,000.00	\$ 895.00	\$ 71.38					\$ 1,966.38
		359516	\$ 365.00	26-Mar	Benny Hernandez Jr	Hernandez (2)						\$ 365.00			\$ 365.00
		359517	\$ 2,962.14	27-Mar	Ella Faye Clark	Inter Milton Clark		\$ 970.00	\$ 1,845.00	\$ 147.14					\$ 2,962.14
		359518	\$ 2,184.72	27-Mar	Daniel Jaregui	Inter Rito Jaregui		\$ 970.00	\$ 1,125.00	\$ 89.72					\$ 2,184.72
		359519	\$ 1,339.51	28-Mar	Wayne Robison	Final Inter Josephine Robison		\$ 970.00	\$ 369.51						\$ 1,339.51
		359520	\$ 1,763.74	28-Mar	R. Katy Johnson	Inurn Harold Rausch		\$ 485.00	\$ 235.00	\$ 18.74	\$ 300.00		\$ 725.00		\$ 1,763.74
		359521			Void										\$ -
		359522	\$ 1,876.03	28-Mar	Bernie Lady	Inter Gene Lady		\$ 970.00	\$ 895.00	\$ 11.03					\$ 1,876.03
		359523	\$ 1,038.74	29-Mar	Sylvia Cortez	Inurn Guadalupe Cortez		\$ 485.00	\$ 235.00	\$ 18.74	\$ 300.00				\$ 1,038.74
		359524	\$ 355.00	29-Mar	Nelda Hinojosa	Hinojosa (2)						\$ 355.00			\$ 355.00
		359525	\$ 1,570.21	29-Mar	Wallin Funeral	Partial Pymt Josephine Robison			\$ 755.49	\$ 89.72			\$ 725.00		\$ 1,570.21
\$25,404.69															#NAME?

March 2025

Check Amount	Check	Date	Payee	Checks- General Fund	Detail	Purpose
\$ 2,402.78	65-0312421	3/4/2026	Paul Hernandez			Payroll
\$ 2,347.80	65-0312422	3/4/2026	Michael Ihara			Payroll
\$ 2,041.23	65-0312423	3/4/2026	Samantha Araujo			Payroll
\$ 1,940.55	65-0312424	3/4/2026	Domingo Ruiz			Payroll
\$ 1,636.80	65-0312425	3/4/2026	Jordan Kulow			Payroll
\$ 2,151.04	65-0312426	3/4/2026	Hilario Garcia			Payroll
\$ 8,284.80	65-0312427	3/4/2026	Sanger Cemetery		\$ 1,163.51	Employees FICA PP End 3/1/26
					\$ 1,163.51	Employer FICA PP End 3/1/26
					\$ 1,388.83	Employees FED PP End 3/1/26
					\$ 380.73	SWH PP End 3/1/26
					\$ 188.22	SDI PP End 3/1/26
					\$ 3,700.00	CalPers PP End 3/1/26
					\$ 300.00	Petty Cash
\$ 179.88	65-0312428	3/6/2026	Cintas			First Aid Services
\$ 2,170.00	65-0312429	3/9/2026	Meggin Boranian			Legal Service
\$ 57.86	65-0312431	3/9/2026	RG Equipement			Grounds Maintenance
\$ 906.50	65-0312432	3/9/2026	Consolidated Irr District			Grounds Maintenance
\$ 17,045.52	65-0312433	3/9/2026	SDRMA			Health Benefits.
\$ 104.33	65-0312434	3/9/2026	Academy Hardware			Grounds Maintenance
\$ 72.57	65-0312435	3/9/2026	Napa Auto Co.			Grounds Maintenance
\$ 356.26	65-0312436	3/9/2026	Vestis			Employee Uniforms
\$ 13.87	65-0312437	3/9/2026	Wallins Funerels			Burial Over payment.
\$ -	65-0312438	3/9/2026	Void			Void
\$ 80.00	65-0312439	3/9/2026	Gilbert Cardenes			Refund for Flower Vases
\$ 46.47	65-0312440	3/9/2026	RG Equipement			Grounds Maintenance
\$ 2,402.78	65-0312441	3/18/2026	Paul Hernandez			Payroll
\$ 2,538.31	65-0312442	3/18/2026	Michael Ihara			Payroll
\$ 2,141.65	65-0312443	3/18/2026	Samantha Araujo			Payroll
\$ 1,940.55	65-0312444	3/18/2026	Domingo Ruiz			Payroll
\$ -	65-0312445	3/18/2026	Void			Void
\$ 1,797.75	65-0312446	3/18/2026	Jordon Hulow			Payroll
\$ 1,730.24	65-0312447	3/18/2026	Hilario Garcia			Payroll
\$ 100.00	65-0312448	3/18/2026	Mark Johnson			Board Mtg

March 2025
Checks- General Fund

Check Amount	Check	Date	Payee	Detail	Purpose
\$ 100.00	65-0312449	3/18/2026	Rene Gonzalez		Board Mtg
\$ 100.00	65-0312450	3/18/2026	Rick Bubenik		Board Mtg
\$ 33,496.04	65-0312451	3/18/2026	Sanger Cemetery	\$1,201.44	Employees FICA PP End 3/15/26
				\$1,201.44	Employer FICA PP End 3/15/26
				\$1,388.83	Employees FED PP End 3/15/26
				\$ 380.73	SWH PP End 3/15/26
				\$ 194.16	SDI PP End 3/15/26
				\$ 3,500.00	CalPers PP End 3/15/26
				\$ 25,629.44	Petty Cash
\$ 253.25	65-0312452	3/18/2026	Red Wing		Grounds Maintenance
\$ 223.01	65-0312453	3/18/2026	Fresno Oxygen		Grounds Maintenance
\$ 67,856.84					

March 2026
Petty Checks

Check Amount	Check	Date	Payee	Purpose		
\$ 156.00	1550	3/3/2026	Cyber Age	Febuary Monthly Email		
\$ -	1551	3/9/2026	Void	Void		
\$ 18,276.82	1552	3/9/2026	SDMRA	Health Benefits.		
\$ 300.00	1553	3/11/2026	Public Cemetery Alliance	Yearly District Interment Fee		
\$ 1,521.62	1554	3/13/2026	Vestis	Employee Uniforms		
\$ 600.00	1555	3/17/2026	Hilario Garcia	Security/Gate		
\$ 339.30	1556	3/23/2026	Paul Hernandez	CAPA Conference Traveling		
\$ 349.45	1557	3/23/2026	Samantha Araujo	CAPA Conference Traveling		
\$ 156.00	1558	3/23/2026	Cyber Age Services	March Monthly Email.		
\$ 314.65	1559	3/30/2026	Kens Sonksen	CAPA Conference Traveling		
\$ 722.96	1560	3/30/2026	Vphones	Office Phone		
\$ 22,736.80						

Sanger/Del Rey Cemetery District

[6]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: CONFERENCE/EDUCATION SCHEDULE

SUMMARY:

Information related to upcoming conferences, seminars and educational opportunities.

BACKGROUND:

In order to notify Trustee’s of up-coming events, below is a listing of California Association of Public Cemeteries (CAPC), California Special Districts Association (CSDA), Special District Risk Management Authority (SDRMA), and California Special Districts Workers Compensation Authority (SDWCA) annual conferences, quarterly meetings, legislative day and safety claims workshops.

The practice has been those Trustee’s interested in attending specific conferences or events, the Board approved their attendance at the Board meeting prior to the session.

Upcoming conferences/educational opportunities include:

Annual Meetings	CSDA/SDRMA	Aug 24-27	Palm Desert
	CAPC	March 19-21	Garden Grove
Education Day	CAPC	Oct. 9-10	Burlingame
Legislative Days	CSDA	April 7-8	Sacramento

FINDINGS:

Since there are several upcoming conferences/educational opportunities, this item is being presented for informational purposes

RECOMMENDED ACTION:

No action required at this time.

Respectfully Submitted

Paul Hernandez, Interim General Manager

Sanger/Del Rey Cemetery District

[7]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT:

APPROVAL OF GENERAL RELEASE OF LIABILITY AGREEMENT

SUMMARY:

The Board of Trustees is to approve a General Release of Liability Agreement between the Sanger/Del Rey Cemetery District and Arlene Duncan regarding the ownership of certain burial rights located within District property.

BACKGROUND:

The District received a claim from Arlene Duncan asserting ownership of multiple graves within District property. Staff conducted a thorough review of all available records, including burial records and historical documentation, to determine the validity of the claim.

Based on this review, the District confirmed that the Mrs. Duncan has ownership rights to five (5) burial rights. However, documentation regarding an additional three (3) graves claimed by Mrs. Duncan could not be conclusively verified.

In an effort to resolve the matter in a fair and efficient manner, and to avoid potential dispute or litigation, the district engaged in good faith discussions with the Claimant. As a result, both parties have agreed to a General Release of Liability Agreement.

Under the terms of the agreement, the District will confirm ownership of the five (5) verified graves and transfer ownership of three (3) additional graves to Mrs. Duncan. In exchange, Mrs. Duncan agrees to release the District from any and all claims, related to this matter.

This agreement provides a practical resolution, ensures clarity in ownership records and protects the District from future liability associated with this claim.

RECOMMENDED ACTION:

1. Board of Trustees asks questions and gains an understanding of the issue.
2. Board of Trustees authorizes staff to sign General Release of Liability Agreement.

Respectfully Submitted

Paul Hernandez, Interim General Manager

CONFIDENTIAL

GENERAL RELEASE OF LIABILITY AGREEMENT

1. Recitals.

This Agreement is made by and between Arlene Duncan (“CLAIMANT”) and the Sanger/Del Rey Cemetery District (“DISTRICT”).

After review of all available information, it was determined that CLAIMANT had ownership rights in at least five (5) graves on DISTRICT property but it was unclear which additional three (3) graves were owned by CLAIMANT, as claimed by her.

2. Consideration.

After DISTRICT’S good faith review of all relevant information, the parties agree the DISTRICT will confirm ownership of five (5) graves already owned by CLAIMANT: Block 9, Lot 1, Graves 7 and 9; Block 8, Lot 1, Graves 7 and 9; and Block 8, Lot 2, Grave 2. In addition, the DISTRICT will also transfer ownership to CLAIMANT Block 114, Lot 2a, Graves 7, 9 and 11.

3. Release of all Claims.

In consideration of the promises and acknowledgements made hereunder, the CLAIMANT, for herself and on behalf of her agents, assigns, employees, officers, principals, successors and nominees, does hereby release, acquit and forever discharge the DISTRICT, its agents, assigns, employees, officers, directors, shareholders, principals, successors, and nominees, of and from any and all claims, actions, causes of action, demands, complaints with any administrative agencies, damages, costs, attorneys’ fees, expenses, and compensation, of any kind and nature, past present and future, known or unknown, which the CLAIMANT now has or may hereafter accrue on account of or in

any way related to or resulting from her current claim and any of the DISTRICT'S acts in connection with the claim or any of the facts, actions or circumstances resulting therefrom.

4. Waiver of Unknown Claims.

The CLAIMANT has read and fully understands the following statutory language of Section 1542 of the Civil Code of California:

A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.

Having been so apprised, the CLAIMANT nevertheless elects to and does assume all risk for claims, known or unknown, arising from or described in the actions comprising the claim and from the subject of this General Release of Liability Agreement, and especially waives any rights existing under said Section 1542.

SANGER/DEL REY CEMETERY DISTRICT

By : _____
Paul Hernandez, Interim General Manager

Dated: _____

CLAIMANT

By : _____
Arlene Duncan
642 E. Deodar Lane
Lemoore, CA 93245

Dated: _____

APPROVED AS TO LEGAL FORM:

Dated: _____

By: _____
Meggin Boranian
District General Counsel

RESOLUTION NO. _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SANGER/DEL REY CEMETERY DISTRICT
APPROVING GENERAL RELEASE OF LIABILITY AGREEMENT BETWEEN
ARLENE DUNCAN AND THE DISTRICT

WHEREAS, the Sanger/Del Rey Cemetery District is a Special District created pursuant to the Health and Safety Code; and

WHEREAS, the Board of Trustees may enter into agreements, from time to time, for conducting of the District's business; and

WHEREAS, the Board of Trustees desires to approve the General Release of Liability Agreement between Arlene Duncan and the District.

NOW THEREFORE, the Board of Trustees of the Sanger/Del Rey Cemetery District elects to adopt resolution _____ approving the General Release of Liability Agreement between Arlene Duncan and the District which is attached and incorporated herein by reference.

Adopted this ____ day of ____, 2026, by the Board of Trustees of the Sanger/Del Rey Cemetery District, at a regular meeting thereof.

APPROVED:

ATTEST:

Mark D. Johnson, President
Board of Trustees

Rene Gonzalez, Secretary
Board of Trustees

Motion Made/Seconded by: _____

Ayes: _____

Noes: _____

Abstain: _____

Review as to Legal Form

Meggin Boranian, District Counsel

Sanger/Del Rey Cemetery District

[8]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT:

PRESENTATION FOR WEBSITE AND DIGITAL PLATFORM SERVICES

SUMMARY:

Interim General Manager is requesting approval to enter a contract with Vortal, through its cemetery Digital Platform, for website services, ongoing maintenance and transparency compliance tools. The District's current website is not fully ADA compliant and is no longer supported by its previous designer, Web City Press, which is no longer in business. Approval of this contract will allow the District to modernize its website, improve accessibility and provide ongoing maintenance and support.

BACKGROUND:

The District's website is a primary source of information for the public and must meet ADA accessibility requirements as well as State transparency standards including SB929. The current website was developed by Web City Press, which is no longer in business and is unable to provide maintenance or support. As a result, the website is outdated and not fully ADA compliant.

Without a web services provider, the District is limited in its ability to update content, address accessibility issues, and maintain the website. Vortal, through its cemetery Digital platform, provides a comprehensive solution specifically designed for cemetery districts. The platform includes website hosting, public transparency tools, document management and ongoing system updates.

The proposed service includes a one-time setup fee of \$250 and an ongoing monthly cost of \$300, which includes platform access and support. Services include agenda and minute management, public notices, staff and board management, ADA accessibility improvements, secure hosting and ongoing maintenance.

FINDINGS:

The District's current website is not ADA compliant and lacks ongoing technical support. Without a service provider, the Districts is limited in its ability to maintain compliance, update information and ensure public access. Vortal's Cemetery Digital platform provides a modern, all-in-one solution tailored to cemetery districts, including transparency tools required under SB929, website hosting and ongoing ADA accessibility

improvements. The proposed platform will improve operational efficiency, enhance public access to information and ensure the District remains compliant with applicable laws and standards. Additionally, the platform provides ongoing support and flexibility with no long-term contract requirement, allowing the District to maintain control over its services.

RECOMMENDED ACTION:

1. Board of Trustees asks questions to gain an understanding of the issue.
2. Board direct staff to further evaluate the website service and return with contract options for consideration.

Respectfully Submitted

Paul Hernandez, Interim General Manager

Sanger/Del Rey Cemetery District

[9]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT:

POINT-OF-SALE (P.O.S.) SYSTEM TO ACCEPT DEBIT/CREDIT CARD
PAYMENTS

SUMMARY:

Review and discussion regarding the implementation of a Point-of-Sale (P.O.S.) system to allow the District to accept credit and debit card payments for services.

BACKGROUND:

Currently, the Sanger/Del Rey Cemetery District only accepts cash and check payments only for all District services and purchases. While this method has historically served the District, it can create limitations for members of the public who increasingly rely on electronic payment methods.

Providing the option for credit and debit card payments would improve customer convenience, streamline payment processing and reduce the handling of cash within the District office.

Staff has researched several companies that could provide this capability, including AllPaid, Clover and other similar merchant service providers. These systems allow organizations to securely process credit and debit transactions through a terminal or online payment platform.

After reviewing available options, AllPaid appears to be the most advantageous for the District based on cost structure and services offered.

FINDINGS:

Staff reviewed several Point-of-Sale systems that would allow the district to accept credit and debit card payments. Currently, the District accepts only cash and checks, which can limit payment options for the public. Implementing a P.O.S. system would improve

convenience for customers and reduce the handling of cash in the District office. Staff evaluated vendors including Allpaid, Clover and others. Based on the review, AllPaid appears to be the most cost-effective option, offering services for special districts with no setup or service fees and a transaction fee of 2.25%, compared to 3.5%-3.9% with other providers. Staff believes this system would provide an efficient and economical solution for accepting electronic payments.

RECOMMENDED ACTION:

1. Board of Trustees asks questions and gains an understanding of the issue.
2. Board of Trustees authorizes staff to implement the AllPaid P.O.S. system to allow the District to begin accepting credit and debit card payments.

Respectfully Submitted

Paul Hernandez, Interim General Manager

EXHIBIT "A"

MERCHANT AGREEMENT - CSDA

This Merchant Agreement (“Agreement”) is by, between and among:

Sanger Del Rey Cemetery District
568 S. Rainbow Avenue
Sanger, CA 93657

referred to herein as “Merchant”; Worldpay, LLC, for itself and its affiliates, a Delaware Limited Liability Company with a business address at 8500 Governors Hill Drive, Symmes Township, Ohio 45249 (hereinafter “Worldpay”); and AllPaid, Inc., a Delaware corporation having a principal place of business at 7820 Innovation Boulevard, Suite 250, Indianapolis, Indiana 46278 (“AllPaid”).

WHEREAS, AllPaid provides the “AllPaid Payment Network,” consisting of governments and other entities that contracted with AllPaid to accept payments made by individuals using credit cards, debit cards, prepaid debit cards, and other means of electronic payment (each, a “Payer” and collectively, “Payers”) for transmission to such entities, and Merchant, in order to improve Merchant’s services and enhance administration, desires to accept payments through AllPaid with such related support services as AllPaid provides; and

WHEREAS, the entities that establish and govern the rules, regulations and guidelines for the credit card and debit card systems such as Visa U.S.A., Inc. and MasterCard International Incorporated (collectively, the “Payment Type Organizations” or “PTOs”) require that Merchant enter into a contractual relationship with an entity that is a member of the PTOs and agrees to comply with PTO Rules and regulations (“PTO Rules”) as they apply to credit and debit card transactions that are submitted to Worldpay by AllPaid on Merchant’s behalf; and

WHEREAS, by Merchant executing this Agreement, Worldpay is made a party to this Agreement and Merchant understands that (i) Merchant has contracted with AllPaid to obtain certain processing services; (ii) AllPaid has agreed to be responsible for all or part of Merchant’s obligations contained herein; and (iii) Merchant is fulfilling the PTO Rules.

NOW, THEREFORE, in consideration of the mutual provisions contained herein and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Merchant, Worldpay, and AllPaid agree as follows:

1. Recitals.

The above recitals are by this reference incorporated into and made a part of this Agreement.

2. Security and Compliance.

- 2.1 Merchant acknowledges and agrees that in the event Payer uses a credit, debit, or prepaid debit card, certain PTO Rules apply to Merchant’s acceptance of Payers’ payments. Merchant further acknowledges and agrees that security standards and guidelines published by the Payment Card Industry (“PCI”) Security Standards Council including PCI Data Security Standards (“DSS”) are also applicable to Merchant’s acceptance of payments from Payers. **In lieu of directly complying with all PTO Rules and PCI DSS requirements, Merchant may and hereby does appoint AllPaid as its agent to accept debit and credit cards and comply in full with all applicable PTO Rules and PCI DSS requirements, as they may be modified from time to time, on its behalf and AllPaid accepts such appointment subject to any limitations in this Agreement and any attachments hereto.** If any PTO requires an audit and/or forensic investigation due to an actual or suspected data security compromise event in connection with transactions processed hereunder, an audit and/or forensic investigation of AllPaid and its operations shall be sufficient for such purposes provided, however, that Merchant agrees to cooperate with such audit and/or forensic investigation as AllPaid may reasonably request.

- 2.2 Merchant acknowledges that any Payer personal information it obtains will be obtained lawfully, shall be retained only as necessary for the performance of Merchant's official duties, and will not be used by Merchant in violation of any PTO Rules or regulations or applicable law.
- 2.3 If at any time Merchant or AllPaid believes that Payer information has been compromised as a result of a breach of the AllPaid system, Merchant or AllPaid, as the case may be, must notify the other and AllPaid shall notify Worldpay, PTOs, Payers, and any other parties AllPaid is required to notify.
- 2.4 Merchant and AllPaid each additionally agree to comply, at each party's expense, with all federal, state, and local laws and the requirements of regulatory agencies as they pertain to the respective parties' businesses and operations.

3. AllPaid Obligations; Agency Appointment and Effect

AllPaid and Merchant agree that AllPaid will enable Payers to pay amounts owed to Merchant as follows:

- 3.1 AllPaid shall act as Merchant's authorized agent for the limited purpose of receiving payments from Payers on Merchant's behalf and Merchant expressly authorizes AllPaid to act as its agent for the receipt of Payer funds. Payment from the Payer to AllPaid by use of AllPaid's payment processing services shall be considered payment to Merchant, extinguishing the Payer's payment obligation to Merchant (in the amount paid by the Payer) as if the Payer had paid Merchant directly, subject to any right Merchant has to reject such transaction. AllPaid, and not the individual Payer, is solely liable to Merchant for Payer funds if AllPaid fails to remit funds to Merchant from Payers using AllPaid's services.
- 3.2 AllPaid shall obtain on Merchant's behalf authorization to process a charge to the Payer's credit card account, debit such Payer's debit card account, or take such other actions as may be required by Payer's financial services provider for purposes of funding payment(s) by such Payer to Merchant. Such charges or debits shall be subject to acceptance by Payer's financial services provider, PTO Rules, and any other applicable industry rules, laws, or regulations.
- 3.3 AllPaid shall act on Merchant's behalf in applying the service fees listed on Attachment "A" to this Agreement. Payer shall pay all service fees unless Merchant advises AllPaid Merchant intends to absorb all or any part of the service fees in the manner provided in this Agreement. For any service fees Merchant elects to absorb, Merchant shall follow the payment procedures described in Attachment "B" to this Agreement. Merchant hereby authorizes AllPaid to net and retain as AllPaid's sole compensation service fees paid by Payers in addition to the payment amounts. AllPaid may modify Payer fees at its sole option, providing Merchant with 30 days' notice of such modification and a revised attachment reflecting modified fees prior to activating the new fee structure. Service fees are non-refundable.
- 3.4 AllPaid shall transmit payment transactions on Merchant's behalf to Worldpay for further processing and shall further direct Worldpay to transfer Merchant's portion of all settling funds received from PTOs to Merchant in accordance with then-standard AllPaid practices. AllPaid shall establish unique payment codes on its system for the routing of Payer funds to Merchant. Such codes shall be available to Payers through Merchant or by accessing AllPaid's services.
- 3.5 AllPaid will maintain proper security and responsibility for Payer information while it is in AllPaid's possession, all at AllPaid's sole cost in accordance with applicable PCI DSS requirements, rules, laws, or regulations.
- 3.6 AllPaid shall be responsible for all chargebacks for payments made by card initiated not more than 180 days after the transaction. When a cardholder initiates a chargeback within 180 days of a transaction, it automatically results in a provisional credit to the cardholder from an AllPaid account. If AllPaid determines that a chargeback may be inappropriate, AllPaid expects Merchant to provide reasonable assistance in any challenge AllPaid makes to the chargeback. AllPaid reserves the right

to adjust service and security levels as AllPaid reasonably deems necessary to maintain payment security and integrity.

- 3.7 AllPaid reserves the right to charge Merchant for services or equipment beyond the scope of this Agreement, such as custom software development, non-AllPaid standard peripheral devices, and other services and support as the parties may agree upon from time to time.
- 3.8 AllPaid shall provide administrative support to Payers and to Merchant through a toll-free telephone help line and the Internet.
- 3.9 AllPaid shall provide Merchant with participation procedures that Merchant must follow in using AllPaid's payment services. In addition, AllPaid will provide Merchant with toll-free telephone numbers, web addresses, and promotional and instructional materials to market and explain the AllPaid service to Payers, and shall train Merchant staff on how to access and use, and how to assist Payers to access and use the AllPaid Payment Network.
- 3.10 AllPaid shall be responsible for all federal, state, and local taxes that may be imposed upon its services only.

4. Merchant Obligations

Merchant's continued participation in the AllPaid Payment Network is conditioned upon the following:

- 4.1 Merchant understands and agrees that its cooperation in promoting use of the AllPaid Payment Network is a significant consideration for Merchant and AllPaid entering into this Agreement. Merchant shall therefore (i) ensure that the appropriate employees participate in any AllPaid training or refresher training on the use and promotion of the AllPaid Payment Network and its associated services; (ii) keep available for reference any user manuals and instructional materials AllPaid provides to Merchant; (iii) display logos, signage, literature, and other promotional and instructional materials that AllPaid provides and otherwise inform and assist Payers to use AllPaid for their payments to Merchant; and (iv) cooperate with all reasonable AllPaid requests to encourage greater use of the AllPaid Payment Network. All marketing and promotion of AllPaid services by Merchant shall conform to guidelines provided by AllPaid from time to time.
- 4.2 Merchant shall provide telecommunication capabilities, such as telephone, facsimile, and Internet connections to enable Payers to access AllPaid from Merchant locations and enable AllPaid to communicate with Merchant. Further, Merchant shall be responsible for establishing and maintaining secure access at its locations to the AllPaid administrative system, including user identification, passwords and precautions for accessing all confidential information. AllPaid shall be entitled to rely on any communications or instructions initiated with Merchant's user identification, passwords or other security and identity tokens or devices. Merchant shall designate a primary contact and a secondary contact with which AllPaid may communicate on operational, technical, and administrative issues.
- 4.3 Merchant shall raise any claimed transaction or settlement errors with AllPaid within 12 months of the date of Merchant's receipt of the AllPaid report on which the claimed error appeared and shall otherwise follow the AllPaid Payment Network participation procedures that AllPaid provides to Merchant, as such procedures may be updated from time to time. Merchant shall cooperate with AllPaid in the event of an overpayment to refund to AllPaid funds that AllPaid can demonstrate exceed Payer liabilities to Merchant.
- 4.4 Merchant shall provide AllPaid with prompt written notice of any change in the information Merchant provides to AllPaid necessary for Merchant's participation in the AllPaid Payment Network, including but not limited to any change in its bank routing and account numbers.
- 4.5 In the event Merchant receives a payment from AllPaid that appears to have been obtained through the commission of civil or criminal fraud, Merchant shall cooperate in any resulting investigation.
- 4.6 Merchant shall not enter into any other agreement or make any other arrangement for services similar to those available through the AllPaid Payment Network for the duration of this Agreement.

5. Term and Termination

- 5.1 This Agreement shall become effective upon the date it has been executed by Merchant and AllPaid and shall continue for one year, automatically renewing for additional one-year periods. Notwithstanding the foregoing, this Agreement shall terminate if and when Worldpay ceases to provide processing services to AllPaid or if terminated earlier as provided herein.
- 5.2 Merchant may terminate this Agreement upon 30 days' written notice to AllPaid and AllPaid shall promptly inform Worldpay of such termination. If at any time Merchant wishes to terminate the services of AllPaid but continue to process transactions under this Agreement through Worldpay, Merchant shall immediately upon AllPaid's cessation of services become directly responsible for complying with all duties hereunder Merchant had formerly assigned to AllPaid.
- 5.3 AllPaid may terminate this Agreement (a) upon 30 days written notice prior to its annual expiration date; (b) upon 30 days written notice if Merchant fails to comply with AllPaid procedures for participating in the AllPaid Payment Network (subject to Merchant's reasonable opportunity to cure); or (c) immediately if Merchant fails to comply with any other term of this Agreement.

6. AllPaid and Worldpay Representations and Warranties

Each of Worldpay and AllPaid represents and warrants as follows:

- 6.1 This Agreement is valid, binding, and enforceable against the warranting party in accordance with its terms. Each party has full power and authority to execute and deliver this Agreement and perform its obligations hereunder.
- 6.2 The employees, agents and subcontractors of Worldpay and AllPaid shall possess the education, knowledge and experience necessary to qualify them individually for the particular duties they perform.
- 6.3 During the performance of this Agreement, each of Worldpay and AllPaid shall provide services in a non-discriminatory manner and shall not deny services or employment on the basis of race, creed, color, national origin, sex, age, disability, sexual orientation, military status, marital status or any other legally protected class.

7. Merchant Representations and Warranties

Merchant has taken all administrative, legal and regulatory measures necessary for it to enter into this Agreement and this Agreement is valid, binding, and enforceable against Merchant in accordance with its terms. Merchant warrants that Merchant's decisions and instructions to AllPaid with respect to Payer responsibility for payment of all or any part of the Service Fee shall conform with applicable law.

8. Notices

All notices permitted or required by this Agreement shall be in writing and shall be given to the respective parties in person at or by first class U.S. Mail or by recognized courier directed to the address first stated in this Agreement, or if by facsimile, to AllPaid at (888) 665-4755 or if to Merchant to the facsimile number Merchant provides to AllPaid (in each case, with a hard copy following). Notices under this section shall be deemed to be received, if sent by mail or courier, five days following their deposit in the U.S. Mail or with such courier and, if sent by facsimile, when such facsimile is transmitted to the number provided by the recipient and sender receives a confirmation of such facsimile.

9. Disclaimers and Limitation of Liability

- 9.1 The sole purpose of this Agreement is to enable Merchant to participate in the AllPaid Payment Network. Merchant understands and agrees that AllPaid takes no responsibility that amounts AllPaid transmits in payment to Merchant will fully satisfy any obligation to Merchant, and that AllPaid does not guarantee any particular outcome or result other than the delivery of each Cardholder's payment to Merchant.

- 9.2 Other than the limited agency of AllPaid to accept payments for Merchant nothing in this Agreement establishes or creates any association, partnership, joint venture, or relationship of master and servant or employer and employee between the parties or to provide either party with the right, power, or authority, expressed or implied, to create any such duty or obligation on behalf of the other party.
- 9.3 AllPaid shall be liable for losses or damages to Merchant to the extent provided herein only if they are caused directly by the gross negligence or willful misconduct of AllPaid.
- 9.4 Merchant bears all responsibility for administrative and official actions taken by Merchant. AllPaid accepts no liability whatsoever for Merchant actions taken based on payment information provided by AllPaid even if such information proves to be incorrect.
- 9.5 **THIS IS A CONTRACT FOR SERVICES. ALLPAID LIABILITY TO MERCHANT IS LIMITED TO MAKING PAYMENTS TO MERCHANT IN THE AMOUNTS THAT ALLPAID HAS INFORMED MERCHANT HAVE BEEN AUTHORIZED. THE ALLPAID PAYMENT NETWORK AND ANY INCIDENTAL GOODS AND RELATED SERVICES ARE PROVIDED ON AN AS-IS, AS-AVAILABLE BASIS. ALLPAID MAKES NO WARRANTIES THAT ALLPAID SERVICES WILL BE ERROR FREE OR UNINTERRUPTED AND DISCLAIMS ALL OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTIES REGARDING QUALITY, SUITABILITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. NEITHER MERCHANT NOR ALLPAID SHALL BE LIABLE FOR LOST REVENUES, PROFITS, INTEREST, GOOD WILL, OR ANY INDIRECT, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES SUFFERED OR INCURRED BY THE OTHER PARTY IN CONNECTION WITH OR ARISING FROM SERVICES PERFORMED UNDER THIS AGREEMENT. WORLDPAY'S FUNCTION IS TO ACCEPT AND PROCESS MERCHANT'S TRANSACTIONS FROM ALLPAID. WORLDPAY SHALL HAVE NO LIABILITY TO MERCHANT WHATSOEVER HEREUNDER.**

10. Publicity

AllPaid shall not issue any press release or make any statement to the media with respect to this Agreement or the services provided hereunder without the prior written consent of Merchant.

11. Intellectual Property

Merchant acknowledges and shall not challenge AllPaid's ownership of AllPaid trademarks, service marks, trade names, patents, copyrights, or other intellectual property ("AllPaid Intellectual Property"). Merchant agrees that any Merchant use of AllPaid Intellectual Property shall be in accordance with AllPaid instructions and subject to the control, direction and approval of AllPaid; that any rights arising out of such use shall inure solely to the benefit of AllPaid; and that Merchant shall have no ownership or other interest in AllPaid Intellectual Property.


12. Miscellaneous Terms and Conditions

- 12.1 **Third-Party Beneficiaries.** There are no third-party beneficiaries to this Agreement. There are no third-party beneficiaries to the Contract. Notwithstanding the foregoing, the American Express terms of usage provided as Attachment "B" to this Addendum apply to transactions using cards issued by American Express.
- 12.2 **Assignment.** This Agreement may not be assigned, in whole or in part, by AllPaid or by Merchant without prior written consent of the other party, which consent shall not be unreasonably withheld.
- 12.3 **Force Majeure.** All parties are excused from performance and shall not be liable for any delay in performance or non-performance, in whole or in part, caused by the occurrence of any contingency beyond the control of the parties including, but not limited to, work stoppages, fires, civil

disobedience, riots, rebellions, terrorism, loss of power or telecommunications, flood, storm, Acts of God, or similar occurrences.

- 12.4 **Governing Law.** This Agreement shall be governed by the internal laws of the state in which Merchant is located. Litigation regarding this Agreement shall be filed in state or federal courts of appropriate jurisdiction in or near the county in which Merchant is located.
- 12.5 **No Waiver.** A waiver of any portion of this Agreement shall not be deemed a waiver or renunciation of other portions.
- 12.6 **Survival.** Rights and obligations under this Agreement which by their nature should survive will remain in effect after termination or expiration hereof.
- 12.7 **Severability.** In the event that any provision of this Agreement is adjudicated by any court of competent jurisdiction to be invalid, illegal, void, or unenforceable, all other provisions of this Agreement shall nevertheless remain in full force and effect.
- 12.8 **Counterparts.** This Agreement may be executed simultaneously in multiple counterparts, each of which is deemed an original, but all of which taken together constitute one and the same instrument. For purposes of execution and delivery, each party may rely upon the electronically imaged and emailed or faxed signature of the other party as an original document.
- 12.9 **Complete Agreement.** This Agreement, together with its attachments is the entire agreement between and expresses the complete understanding of the parties, superseding all prior or contemporaneous agreements, with regard to the subject matter herein and may not be altered, amended, or modified except in a writing incorporated hereto, and signed by the parties, provided, however, that AllPaid may revise the terms of this Agreement if required to comply with PTO Rules, law, or regulation and AllPaid provides notice to Merchant of such change and may modify fees per Section 3.3.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized representatives or agents as of the date written below.

<p>SANGER DEL REY CEMETERY DISTRICT</p> <p>By: _____</p> <p>Printed Name: <u>Paul Hernandez</u></p> <p>Title: _____</p> <p>Date: _____</p>	<p>ALLPAID, INC.</p> <p>By: _____</p> <p>Printed Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
	

ATTACHMENT “A” – SERVICE FEES AVAILABLE

NON-HEALTH CARE AGENCIES - ALL SERVICE FEES ARE NON-REFUNDABLE

Service Fee Schedule for All Payments Via Web or Gov\$wipe®
2.25%
Premium Service Fee Schedule for Operator Assisted Payments
Add \$2.25 to the above

ATTACHMENT “B” – ADDITIONAL SERVICES

General Service Terms

Merchant is responsible for advising AllPaid as to the types of payments AllPaid is authorized to accept on Merchant’s behalf (per the service fees stated in any Attachment to this Agreement). Merchant may at any time (i) authorize AllPaid to accept additional types of payments within the scope of the applicable service fees; (ii) cancel the processing through AllPaid of any types of payments; and (iii) modify the account(s) to which AllPaid shall direct payments to Merchant by specifying all such changes to AllPaid **in writing** (for purposes of this attachment, “**in writing**” means via letter, email, or facsimile). Any such changes require reasonable lead-time to implement and are subject to AllPaid acceptance and confirmation **in writing**.

Service Fees

Service Fees may be the responsibility of Payer, Merchant, or shared by Payer and Merchant. Unless Merchant advises AllPaid otherwise, Merchant will be presumed to have chosen that Payers shall be responsible for all Service Fees. If Merchant elects to pay all or any portion of the Service Fee, Merchant must so advise AllPaid **in writing**. For any Service Fees Merchant elects to pay, AllPaid will debit Merchant’s account for Merchant’s share of the Service Fee in accordance with the terms of the debit authorization form Merchant completes. Merchant must allow AllPaid 30 days to make any changes Merchant requests to the Service Fee responsibility.

Service Models

AllPaid provides an e-commerce payment solution to entities that contract to participate in the AllPaid Payment Network. Basic service policies include a system designed to be available 24 hours a day, 7 days a week, 365 days a year; access to online administrative, analytical, and reporting capabilities; and customer service support to Merchant’s Payers and staff. AllPaid will cause funds to be forwarded electronically to Merchant’s designated account(s) for all approved transactions which are accepted by Merchant within two banking days after transaction authorization, or will remit funds by check if Merchant so requests **in writing**.

Payers may make payment transactions via the Internet or by toll-free telephone. All payments are processed using the Internet regardless of their method of initiation. AllPaid makes various methods of system access available to paying parties, including integrated solutions. The following additional terms apply to Merchant’s use of selected services. By

electing to utilize such services, Merchant agrees to the following:

GovSwipe: If Merchant selects *GovSwipe*, AllPaid will provide Merchant with card readers and peripheral equipment (cables, etc.), which are and will remain the property of AllPaid. Merchant understands that AllPaid card readers are embedded with proprietary technology (“Firmware”). AllPaid grants Merchant a license to use such card readers and Firmware for the duration, and only for purposes of this Agreement. Acceptance and use of card readers does not convey to Merchant any title, patent, copyright, or other proprietary right in or to the Firmware. At all times, AllPaid or its suppliers retain all rights to the Firmware, including but not limited to updates, enhancements, and additions. Merchant shall not attempt to access or disclose the Firmware to any party, or transfer, copy, license, sublicense, modify, translate, reverse engineer, decompile, disassemble, tamper with, or create any derivative work based on the Firmware.

Merchant will use reasonable care to protect card readers from loss, theft, damage or encumbrance. AllPaid shall provide card readers and installation instructions at service implementation and when providing replacement or additional card readers by shipment to a location Merchant designates. Or, at AllPaid’s option, Merchant will allow AllPaid and its designated representatives reasonable access to Merchant’s premises for purposes of training or device installation, repair, removal, modification, upgrades, or relocation. AllPaid is solely responsible for the maintenance of its card readers and shall supply Merchant with replacements on Merchant’s request and as AllPaid deems appropriate. Upon termination of the Agreement, AllPaid may require Merchant to return card readers to AllPaid, at AllPaid’s expense and by such method as AllPaid specifies.

Merchant may request an increase or decrease in the number of card readers deployed **in writing**. Any such changes will be subject to AllPaid acknowledgment and acceptance **in writing**. AllPaid shall communicate shipping and handling procedures and any costs to Merchant in advance of taking action.

ConnexYourGov: If Merchant elects to utilize AllPaid’s *ConnexYourGov* solution, Merchant must provide AllPaid with photographs, graphics, digital assets, or digital images legally created, taken, or acquired by Merchant (collectively, “Images”) that Merchant desires AllPaid to use. All Images that participating Merchants deliver to AllPaid become

subject upon delivery to a limited license granting AllPaid a non-exclusive right to reproduce, publicly display, and distribute the Images only for purposes of this Agreement. Any other AllPaid use of Images must be with Merchant's express written permission. Images may contain copyright management information at the discretion of Merchant in the form of either (i) a copyright notice (©) and/or (ii) other copyright and ownership information embedded in the metadata or elsewhere, unless otherwise agreed to by the parties. All rights relating to the Images remain the sole and exclusive property of Merchant.

Security

If desired, AllPaid may connect with Merchant's systems in a variety of methods. Any interfaces AllPaid establishes shall be based on specifications Merchant and AllPaid mutually develop. Merchant is responsible for advising AllPaid of any system changes that may affect such interfaces prior to their implementation. A Merchant interfacing with AllPaid may receive Payer information that is subject to PCI DSS which will be the Merchant's responsibility to secure. **ALLPAID ACCEPTS NO RESPONSIBILITY FOR SECURITY OR PCI DSS COMPLIANCE WITH RESPECT TO INFORMATION THAT RESIDES ON SYSTEMS OTHER THAN THOSE CONTROLLED BY ALLPAID.**

Gov\$wipe card readers are designed to communicate Payer data to AllPaid through Merchant's computing equipment to which they are cable-attached via USB port. Internet access to AllPaid is required for *Gov\$wipe* transaction processing and is enabled solely by Merchant's computers and networks. Merchant is responsible to use standard safeguards and practices to keep its computers and networks secure and free from malicious software or hardware. **ALLPAID IS NOT LIABLE TO MERCHANT FOR EXPOSURE OF MERCHANT'S COMPUTERS OR NETWORKS TO MALICIOUS SOFTWARE OR HARDWARE OF ANY KIND.**

American Express® Card Acceptance

1. American Express Compliance. Merchant agrees to comply with all Applicable laws, rules and regulations, including the American Express Merchant Operating Guide requirements, which are incorporated into this Agreement by reference as if they were fully set forth in the Agreement. The American Express Merchant Operating Guide may be viewed at: www.americanexpress.com/merchantopguide.

2. Processing Restrictions. Merchant is prohibited from processing transactions or receiving payments on behalf of, or (unless required by law) re-directing payments to any other party.

3. Third Party Beneficiary Rights. a. Notwithstanding anything in this Agreement to the contrary, Merchant confers on American Express the third party beneficiary rights, but not obligations, to the Merchant's Agreement and subsequent addendums (collectively the "Agreement") between Merchant and AllPaid and, as such, American Express has the express right to enforce the terms of the Agreement against the Merchant.

b. Merchant warrants that it does not hold third party beneficiary rights to any agreements between AllPaid and American Express and at no time will attempt to enforce any such agreements against American Express.

4. American Express Liability. MERCHANT ACKNOWLEDGES AND AGREES THAT IN NO EVENT SHALL AMERICAN EXPRESS, ITS AFFILIATES, AGENTS, SUCCESSORS, OR ASSIGNS BE LIABLE TO MERCHANT FOR ANY DAMAGES, LOSSES, OR COSTS INCURRED, INCLUDING INCIDENTAL, INDIRECT, SPECULATIVE, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND (WHETHER BASED ON CONTRACT, TORT, INCLUDING NEGLIGENCE, STRICT LIABILITY, FRAUD, OR OTHERWISE, OR STATUTES, REGULATIONS, OR ANY OTHER THEORY), ARISING OUT OF OR IN CONNECTION WITH THE AGREEMENT.

Customer Application & Banking Worksheet



Agency Name: State

Agency Address:

Agency Primary Contact Name:

Primary Contact Phone Number:

Primary Contact Email Address:

Federal Employee Identification Number:
9 digits, no dashes

Bank Name:

Bank ABA Routing Number:

Bank Account Number:

Bank Contact Name:

Bank Phone Number:

Bank Account Name: Account Type:

Attestation:
Please initial

Customer warrants and attests that all information customer provided to establish payment processing and associated services through AllPaid is accurate and true to the best of the customer's knowledge.

AllPaid uses a bank verification process as part of our compliance process. We will contact you to verify the above information and send a nominal amount to the provided bank account.

A letter from your bank with electronic payment instructions is requested to set up your account. You may provide it using the button to the right or you can provide it later during setup.

A G R E E M E N T

THIS AGREEMENT is made and entered into this _____ day of _____, by and between the **SANGER/DEL REY CEMETERY DISTRICT**, a Political Subdivision of the State of California, hereinafter referred to as “**DISTRICT**”, and **ALLPAID, INC.** whose address is 7820 Innovation Boulevard #250, Indianapolis, IN 46278 hereinafter referred to as “**CONTRACTOR**”.

WITNESSETH

1. OBLIGATIONS OF THE CONTRACTOR:

CONTRACTOR shall provide services to **DISTRICT** as quoted in its Merchant, which is attached herein as Exhibit “A”, and incorporated herein by this reference.

- 2. TERM:** This Agreement shall become effective on the _____ day of _____, and shall terminate in one year, or upon completion of **CONTRACTOR’S** obligations, whichever comes first, or unless Agreement is renewed.

3. TERMINATION:

- A. Non-Allocation of Funds – The terms of this Agreement, and the services to be provided thereunder, are contingent on the approval of funds by the **DISTRICT’S** Board. Should sufficient funds not be allocated, the services provided may be modified, or this Agreement terminated, at any time by giving the **CONTRACTOR** thirty (30) days advance written notice.
- B. Breach of Contract – The **DISTRICT** may immediately suspend or terminate this Agreement in whole or in part, where in the determination of the **DISTRICT** there is:
1. An illegal or improper use of funds;
 2. A failure to comply with any term of this Agreement;
 3. A substantially incorrect or incomplete report submitted to the **DISTRICT**;
 4. Improperly performed service.
- C. Without Cause – Under the circumstances other than those set forth above, this Agreement may be terminated by **DISTRICT** upon the giving of thirty (30) days advance written notice of an intention to terminate to **CONTRACTOR**.

5. **COMPENSATION/INVOICING:**

- A. **DISTRICT** agrees to pay **CONTRACTOR** and **CONTRACTOR** agrees to receive compensation as stated in Exhibit "A". **CONTRACTOR** shall also submit invoices to the **DISTRICT**, as required in Exhibit "A". In no event shall services performed under this Agreement be in excess of that amount without written prior approval during the term of this Agreement.
- B. All expenses incidental to **CONTRACTOR'S** performance of services under this Agreement shall be borne by **CONTRACTOR**.
- C. In no event shall any payment by the **DISTRICT** constitute a waiver by the **DISTRICT** of any breach of this Agreement or any default, which may then exist on the part of the **CONTRACTOR**. Neither shall such payment impair or prejudice any remedy available to the **DISTRICT** with respect to the breach or default. The **DISTRICT** shall have the right to demand of the **CONTRACTOR** the repayment to the **DISTRICT** of any funds disbursed to the **CONTRACTOR** under this Agreement, which in the judgment of the **DISTRICT** were not expended in accordance with the terms of this Agreement. The **CONTRACTOR** shall promptly refund any such funds upon demand.

6. **INDEPENDENT CONTRACTOR:** In performance of the work, duties and obligations assumed by **CONTRACTOR** under this Agreement, it is mutually understood and agreed that **CONTRACTOR**, including any and all of the **CONTRACTORS** officers, agents, and employees will at all times be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venturer, partner, or associate of the **DISTRICT**. Furthermore, **DISTRICT** shall have no right to control or supervise or direct the manner or method by which **CONTRACTOR** shall perform its work and function. However, **DISTRICT** shall retain the right to administer this Agreement so as to verify that **CONTRACTOR** is performing its obligations in accordance with the terms and conditions thereof.

CONTRACTOR shall have absolutely no right to employment rights and benefits available to **DISTRICT** employees. **CONTRACTOR** shall be solely liable and responsible for providing to, or on behalf of, its employees all legally-required employee benefits. In addition, **CONTRACTOR** shall be solely responsible for payment of **CONTRACTORS** employees, including compliance with Social Security withholding and all other regulations governing such matters. It is acknowledged that during the term of this Agreement, **CONTRACTOR** may be providing services to others unrelated to the **DISTRICT** or to this Agreement.

7. **MODIFICATION:** Any matters of this Agreement may be modified from time to time by the written consent of all the parties without, in any way, affecting the remaining.

8. **NON-ASSIGNMENT:** Neither party shall assign, transfer or sub-contract this Agreement nor their rights or duties under this Agreement without the prior written consent of the other party.
9. **HOLD HARMLESS:** **CONTRACTOR** agrees to indemnify, save, hold harmless, and at **DISTRICT'S** request, defend the **DISTRICT**, its officers, agents, and employees from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to **DISTRICT** in connection with the performance, or failure to perform, by **CONTRACTOR**, its officers, agents, or employees under this Agreement, and from any and all costs and expenses, damages, liabilities, claims, and losses occurring or resulting to any person, firm, or corporation who may be injured or damaged by the performance, or failure to perform, of **CONTRACTOR**, its officers, agents, or employees under this Agreement.
10. **INSURANCE:** Without limiting the **DISTRICT'S** right to obtain indemnification from **CONTRACTOR** or any third parties, **CONTRACTOR**, at its sole expense, shall maintain in full force and effect the following insurance policies throughout the term of this Agreement:
 - A. **Commercial General Liability** – Commercial General Liability Insurance with limits of not less than One Million Dollars (\$ 1,000,000) per occurrence and an annual aggregate of Two Million Dollars (\$ 2,000,000). This policy shall be issued on a per occurrence basis. **DISTRICT** may require specific coverages including completed operations, products liability, contractual liability, Explosion-Collapse-Underground, fire legal liability or any other liability insurance deemed necessary because of the nature of this contract.
 - B. **Automotive Liability** – Comprehensive Automobile Liability with limits for bodily injury of not less than Two Hundred Fifty Thousand Dollars (\$ 250,000) per person, Five Hundred Thousand Dollars (\$ 500,000) per accident and for property damages of not less than Fifty Thousand Dollars (\$ 50,000), or such coverage with a combined single limit of Five Hundred Thousand Dollars (\$ 500,000). Coverage should include owned and non-owned vehicles used in connection with this Agreement.
 - C. **Professional Liability** – If **CONTRACTOR** employs licensed professional staff, (e.g., Ph.D., R. N., L.C.S.W., M.F.C.C.) in providing services. Professional Liability Insurance with limits of not less than One Million Dollars (\$ 1,000,000) per occurrence, Three Million Dollars (\$ 3,000,000) annual aggregate.
 - D. **Worker's Compensation** – A policy of Worker's Compensation insurance also may be required by the California Labor Code.

Within Thirty (30) days from the date **CONTRACTOR** executed this Agreement, **CONTRACTOR** shall provide certificates of insurance for all of the foregoing policies, as required herein, to the **DISTRICT**, stating that such insurance coverages have been obtained and are in full force; that the **DISTRICT**, its officers, agents and employees will not be responsible for any premiums on the policies; that such Commercial General Liability insurance names the **DISTRICT**, its officers, agents and employees, individually and collectively, as additional insured, but only insofar as the operations under this Agreement are concerned; that such coverage for additional insured shall apply a primary insurance and any other insurance, or self-insurance, maintained by the **DISTRICT**, its officers, agents and employees, shall be excess only and not contributing with insurance provided under **CONTRACTOR'S** policies herein; and that this insurance shall not be cancelled or charged without a minimum of thirty (30) days advance, written notice giving to the **DISTRICT**.

In the event **CONTRACTOR** fails to keep in effect at all times insurance coverage as herein provided the **DISTRICT** may, in addition to other remedies it may have, suspend or terminate this Agreement upon the occurrence of such event.

All policies shall be with an insurance provider licensed to do business in the State of California. Insurance purchased shall be purchased from companies possessing a current A.M. Best, Inc. rating of A FSC V11 or better.

11. **AUDITS AND INSPECTIONS:** **CONTRACTOR** shall at any time during business hours, and as often as the **DISTRICT** may deem necessary, make available to the **DISTRICT** for examination all of its records and data with respect to the matters covered by this Agreement. **CONTRACTOR** shall, upon request by **DISTRICT**, permit **DISTRICT** to audit and inspect all of such records and data necessary to ensure **CONTRACTOR'S** compliance with the terms of this Agreement.

If this Agreement exceeds ten thousand dollars (\$10,000), **CONTRACTOR** shall be subject to the examination and audit of the Auditor General for a period of three (3) years after final payment under contract (Government Code Section 8546.7).

12. **NOTICES:** The persons and their addresses having authority to give and receive notices under this Agreement include the follow

DISTRICT
Sanger/Del Rey Cemetery District
568 South Rainbow Avenue
Sanger, CA 93657

CONTRACTOR
AllPaid, Inc.
7820 Innovation Boulevard, #250
Indianapolis, IN 46278

Any and all notices between the **DISTRICT** and the **CONTRACTOR** provided for or permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties, or in lieu of such personal services, when deposited in the United States Mail, postage prepaid, addressed to such party.

13. **GOVERNING LAW:** Venue for any action arising out of or related to this Agreement shall only be in Fresno County, California. The rights and obligations of the parties and all interpretation and performance of this Agreement shall be governed in all respects by the laws of the State of California.
14. **ENTIRE AGREEMENT:** This Agreement constitutes the entire Agreement between the **CONTRACTOR** and **DISTRICT** with respect to the subject matter hereof and supersedes all previous Agreement, negotiations, proposals, commitments, writings, advertisements, publications, and understanding of any nature whatsoever unless expressly included in this Agreement.

IN WITNESS WHEREOF, the parties, hereto have executed this Agreement as of the day and year first hereinabove written.

CONTRACTOR

DISTRICT

, Sales Representative

Mark Johnson, Board President

DATE: _____

DATE: _____

RESOLUTION NO. 2605
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SANGER/DEL REY CEMETERY DISTRICT
APPROVING THE MERCHANT AGREEMENT WITH ALL PAID, INC.

WHERE AS, the Sanger/Del Rey Cemetery District is a Special District created pursuant to the Health and Safety Code; and

WHERE AS, the Board of Trustees may enter into agreements, from time to time, for conducting of the District's business; and

WHERE AS, the implementation of the AllPaid payment processing system will allow the District to securely accept electronic payments, including credit cards, debit cards and other online payment options.

NOW THEREFORE, the Board of Trustees of the Sanger/Del Rey Cemetery District approves the Merchant Agreement to implement the payment processing system, and authorize President Johnson to execute said Agreement, which is attached and incorporated herein by this reference.

Adopted this 15th day of April, 2026, by the Board of Trustees of the Sanger/Del Rey Cemetery District, at a regular meeting thereof.

APPROVED:

ATTEST:

Mark D. Johnson, President
Board of Trustees

Rene Gonzalez, Secretary
Board of Trustees

Motion Made/Seconded by: _____

Ayes: _____

Noes: _____

Abstain: _____

Review as to Legal Form

Meggin Boranian, District Counsel

Sanger/Del Rey Cemetery District

[10]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: REPORTS

SUMMARY:

This item provides time for reports by the General Manager and Board Consultants.

BACKGROUND:

During the Board meeting, various reports are provided by the General Manager and Board Consultants. This item allows those individuals to provide a summary report as necessary.

FINDINGS:

- A) *Cemetery Operations – Information*
Gate Closure
- B) *Cemetery Operations – Information*
HVAC Unit- Main Office
- C) *Cemetery Operations – **Motion to Approve***
District Business Dinner – Anaheim Conference

RECOMMENDED ACTION:

None

Respective fully submitted,

Paul Hernandez
Interim General Manager

Sanger/Del Rey Cemetery District

[11]

Agenda – Supporting Data
For the meeting of
April 15, 2026

SUBJECT: OTHER BUSINESS

SUMMARY:

An opportunity for various meeting participants to express matters of concern not otherwise addressed in the Agenda.

BACKGROUND:

Public entities are required to provide an opportunity for those who attend their public meetings to express concerns that are not otherwise addressed in the Agenda.

Sanger/Del Rey Cemetery District provides this opportunity for all participants to express such concerns, in the following order:

1. Public
2. Staff
3. Management
4. Trustees
5. Consultants

No action may be taken on an item raised in this report of the meeting, except that the Trustee's may direct that any item it deems appropriate, be placed on a subsequent agenda.

FINDINGS:

None

RECOMMENDED ACTION:

No action is required.